

Internship at The Schuylkill Center for Environmental Education

The Schuylkill Center for Environmental Education seeks an inter departmental intern to provide general support to the organization.

The Schuylkill Center

Founded in 1965, The Schuylkill Center is one of the first urban environmental education centers in the country. Envisioning an "island of green" where city dwellers could experience and learn about the natural world, sisters Eleanor Houston Smith and Margaret Houston Meigs, along with their families, donated the extensive parcels of farmland and woods that make up the Center's grounds today. As our founders intended, the Center is used by thousands of people each year to discover, explore, and study nature.

The Mission

The mission of The Schuylkill Center is to promote, through environmental education, the preservation and improvement of our natural environment by:

- Fostering appreciation, understanding and responsible use of the ecosystem;
- Disseminating information on current environmental issues;
- Encouraging appropriate public response to environmental problems and;
- To maintain the facilities of The Schuylkill Center and conserve its land for the purpose of environmental education.

Departments at The Schuylkill Center

- **Education:** *As one of the oldest urban environmental centers in the nation, we offer a wide variety of programs and opportunities for all ages, from a quiet trail for a weekend hike, to summer camp, academic year programs for children, and even graduate courses and other learning opportunities for adults.*
- **Restoration and Land Management:** *Since 1999, the Center has focused efforts and resources on creating a preserve that supports the highest level of plant and animal diversity native to southeastern Pennsylvania.*
- **Environmental Art:** *The Art Program offers an alternative both to traditional art venues, and to formal methods of presenting environmental education to the public by exhibiting large outdoor exhibitions focused on Environmental issues, ideas and practices.*
- **Wildlife Rehabilitation Clinic:** *The Schuylkill Center's Wildlife Rehabilitation Clinic (SWRC) is in operation to care for injured, sick, and orphaned wildlife native to southeastern Pennsylvania and release them back into their natural habitat. This internship will not include work at the Clinic.*
- **Resource Development and Public Relations:** *This essential department maintains the work of the entire organization.*

- **Administration/Finance:** *Another vital part of the Center, supporting the programs and ongoing initiatives of the Schuylkill Center.*

Internship Description:

The Schuylkill Center intern will work closely with staff in every department on a rotating basis, to gain a comprehensive understanding of a nonprofit organization focused on Environmental Education. Internship responsibilities include: assisting with general support, assisting with education programs, program research, database and information management, listing and promoting programs, exhibition preparation, and maintenance on our trails. In addition to day-to-day operations, the intern is invited to participate in and offer support at related events, usually scheduled on weekends. Minimum of 2 days a week. This internship is unpaid.

This is an excellent position to gain a wide array of skills within a dynamic and successful not-for-profit organization. Working hands on with every department at The Schuylkill Center will provide a wide range of experience and understanding of how an educational organization works. Our unique organization and knowledgeable staff will work with the intern to give them the best experience possible. Both students and graduates are encouraged to apply. Students seeking school credit are encouraged.

Qualifications include:

- Excellent written and verbal communication skills
- Interest and experience with environmental education
- Interest in exhibition programming and/or environmental art.
- Organized and Thoughtful
- Experience working with children.
- Flexibility and reliability
- Ability to work as part of a team
- Physically able to hike, lift, plant.
- Owning a car strongly preferred.
- Weekend times needed on occasion.
- Proficiency with Google docs, MS Word, Excel, Photoshop, Facebook and Twitter.
- Applicants must be reliable with a positive attitude and collaborative spirit.
- Criminal background checks and Child abuse clearances are run on Schuylkill Center education volunteers and personnel

Application Procedure:

All applicants ought to familiarize themselves with the organization on our website: www.schuylkillcenter.org

Please send a letter of interest and a current resume to :

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